

APPLICATIONS TO RECEIVE FREE CHILDCARE

This check list is for you to ease the process of applying for the FCS. Please use for your own comfort, check each box once you have fulfilled the stated requirement.

- Application form for free childcare must be handed duly filled. This may be downloaded from the MEDE website.
- Both parent's employment history forms from Jobsplus.
- Both parents declaration letters by employer:
 - Dated for the month prior to when they wish their child to start childcare, i.e. if child starts childcare in October, notes must be dated September.
 - Notes must state the hours worked per month.
 - If starting new employment, note must state date of commencement.
 - If mum is on maternity leave, note must state date of commencement.
 - Notes must be on a letterhead and signed.
- Mother must present last 3 recent payslips, even if on maternity leave.
- If self-employed, parent/s must present most recent ITR – all 4 pages. SSC receipts are good to have in hand as well.

HAZ-ZEBBUG: 93, Triq Frans Sammut, Haz-Zebbug ☎ 2165 1334

HAL-QORMI: 145, St. Bartholomeo Street, Hal-Qormi ☎ 2752 4448

SIGGIEWI: 6, Triq Il-Hsad, Siggiewi ☎ 2146 5558

MSIDA: 30, Triq Gioacchino Navarro, Ta'Xbiex ☎ 2131 2443